

CHANGE ANNOUNCEMENT

TRANSITION SERVICES CONSENT AND INFORMATION RELEASE EFFECTIVE DECEMBER 15, 2005

CHANGES

1. There is a new Transition Consent Form dated 11-05 (English & Spanish). This form should be used upon receipt of this announcement and any old forms discarded. The changes to the form are:
 - a. Addition of a box for the "Unique State Student ID Number". Please note that this is not currently available for most students. This new ID number is being piloted in 15 school districts in the state during the 05-06 school year, and will be implemented statewide in 06-07. Staff will need to get the number from the school, as the student/parent will not likely know the number. This student ID number will remain assigned to the student, even if the student transfers to another district.
 - b. The new form has added boxes to secure additional information from the parent, guardian, or representative.
2. We have also received clarification regarding student transfers. If we have a Transition Consent form on file, and the student transfers to another school, you must either have a new form signed by the student and parent with the new school listed on the form, or you can cross through the name of the old school, write in the name of the new school and have the student and parent sign off on the change.

VRIS UPDATE

The Transition Program Chapter, Transition Principles & Processes, Transition Process, Transition Services to Older Students, under Transition Consent & Release form has been updated to reflect these changes.

FORMS REVISED

Transition Consent Form has been revised and posted to VRIS under Case Service Forms & Worksheets. A printed (3-part carbon) supply of the form is being sent to each office.

TEAM COMMUNICATION

Office Directors should review these changes with all staff at their team meeting to assure understanding.

LEADERSHIP CONTACT

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