

VRIS UPDATE

HIGH COST FUND Effective 12/8/2008 Number 200

SUMMARY OF UPDATES

The high cost fund application form has been revised. Recommendations for these changes were made to assure we are obtaining cost estimates. The changes are:

1. Staff are no longer required to send a copy of the ATP report in with the High Cost Fund Request form.
2. Staff are now required to record information concerning cost estimates they receive.

VRIS POSTING

The revised form has been posted to VRIS in the Printed & Marketing Materials section under 'Case Service Forms & Worksheets'.

FORMS REVISED

The High Cost Fund Request form was revised.

MONITORING REQUIREMENTS

Use of the form will be monitored by state office staff as requests are received.

TEAM COMMUNICATION

Review the newly revised form in detail with all staff.

LEADERSHIP CONTACT

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