

VRIS UPDATE

OJE & OJT Related Chapters Effective 3/15/10 Number 260

SUMMARY OF UPDATES

The On the Job Evaluation, On the Job Training, and OJE & OJT Payment Procedures chapters in the Program Manual have been revised. The revision primarily improves the consistency of the procedures between the documents.

Note: There is a major change in the OJE payment procedure. During the OJE, the Bi-weekly Timesheets should be signed by the consumer and OJE site supervisor and sent to the VR Specialist according to the due dates on the Bi-Weekly Payroll Schedule. The VR Specialist is to hold all the Bi-weekly Timesheets until the end of the OJE. All the timesheets are submitted together in accordance with the payment procedures outline in the On the Job Evaluation chapter.

The OJE & OJT Payment Procedures chapter in the Operations section of the Program Manual now consists of hyperlinks to the On the Job Evaluation and On the Job Training chapters and retains the respective charts of the Position and Class Codes for the OJE and OJT.

VRIS POSTING

VRIS: Program Manual: Assessment Services and Supports: [On the Job Evaluation](#)

VRIS: Program Manual: Community Services: [On the Job Training](#)

VRIS: Program Manual: Operations: [OJE & OJT Payment Procedures](#)

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