

VRIS UPDATE

Third Party Employment and Income Verification Effective 10/27/10 Number 286

SUMMARY OF UPDATES

This new chapter describes the process for verifying a consumer's employment and income through a third party source. Pat Bracken conducts the verification at the State Office. A verification can only be done when there is a signed Release of Information form in the file with the phrase "Third Party Employment and Income Verification" either printed or handwritten and initialed on the form.

VRIS POSTING

This chapter is posted to VRIS: Program Manual Index: Operations: [Third Party Employment and Income Verification](#)

TEAM COMMUNICATION

In discussing this chapter at a team meeting, be sure that team members understand that the consumer continues to be the primary source of their employment and income information. Third party verification is limited to the situations outlined in the chapter.

LEADERSHIP CONTACT

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