

# **CHANGE ANNOUNCEMENT**

## **IPE REVIEWS EFFECTIVE 12/11/2006**

### **CHANGES**

Review IPE's that exceeded 90 days for plan development.

### **VRIS UPDATE**

Chapter posted to VRIS, "Reviews of Individualized Plans for Employment". To locate on VRIS: Program Manual Main Menu, Policy, Reviews of Individualized Plans for Employment.

### **FORMS REVISED**

None

### **QUEST UPDATE**

New report available through QUEST to determine the number of IPE's Area Administrators and Office Directors will review each quarter.

### **MONITORING REQUIREMENTS**

Area Administrators and Office Directors review IPE's that exceed 90 days to determine appropriateness.

### **TEAM COMMUNICATION**

Discuss with staff that Area Administrators and Office Directors will review plans that exceed 90 days for plan approval. Our federal compliance rate must be 90% of plans written within 90 days.

### **LEADERSHIP CONTACT**

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