

VRIS UPDATE

Confidentiality Agreement Effective 5/30/07 Number 79

SUMMARY OF UPDATES

The Confidentiality Agreement that we use with volunteers, interns, temporary hires, etc., has been revised to include the signature of the supervisor, the office and the date the supervisor signs the document.

VRIS POSTING

The revised Confidentiality Agreement is located at: VRIS: Printed and Marketing Materials: Administrative Forms: Confidentiality Agreement.

TEAM COMMUNICATION

Supervisors should share this information with their respective personnel clerks, as appropriate.

LEADERSHIP CONTACT

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